



RFP and Bid Notice Creation

It's been called the 5-minute solicitation, then one of our customers corrected us in calling it the 2-minute solicitation. Simplify your bid opportunity publishing using SourceSuite's RFP and Bid Notice Creation feature.

The easy-to-use Notice Creation Wizard helps buyers create bid notifications in only a few clicks. Instantly send opportunity notices to some or all of your supplier pool according to project requirements. Solicitations and any corresponding documents are published and distributed electronically to all eligible suppliers. RFP and bid notifications can be sent to suppliers by qualification, location, standard classification codes, or on a per-item basis, allowing for maximum flexibility when publishing solicitations. RFP and Bid Notice Creation can be used in tandem with SourceSuite's RFP Contractor Rotation and Vendor Qualification Documents features to ensure that only qualified suppliers have an opportunity to bid.

SourceSuite's RFP and Bid Notice Creation can be part of your configurable and collaborative approval workflows providing an additional layer of security to the procurement cycle. The quick and easy solicitation creation feature saves the procurement team valuable time during the procurement process.

FEATURES

- // Match qualified suppliers with specific bid opportunities on a per-item basis
- // Accept bids on a per-item basis
- // Distribute documents, drawings and specifications in hierarchical fashion
- // Configurable approval and publication workflow
- // Rotate and qualify suppliers per opportunity
- // Manage pre-bid events

BENEFITS

- // Customize your workflow with only the elements you need
- // Create bid notices in only a few clicks with the Notice Creation Wizard
- // Fast solicitation creation and issuing for goods, services and even construction opportunities
- // Instantly match qualified suppliers with bid opportunities
- // Simplify procurement with the ability to rotate, pre-qualify, and notify suppliers with ease

HIGHLIGHTS

- // Elimination of manual processes within supplier and bid management
- // Transparent bidding process with full audit reports.
- // Configurable e-procurement solution to meet your organization's needs
- // Electronic document distribution and bid submission
- // Compliance with procurement guidelines

"The purchasing solution is set up to change with us, they are really in tune to what our needs are and I give them compliments for addressing the changing times and new agencies that come on. The service is really easy to look at, it's great to use, the vendors love it and it represents New Mexico well."

Tammy Brisco West
Purchasing Director, Chaves County

READY TO SEE HOW IT WORKS?

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